



Mayor Clay Madden

## FACILITY USAGE APPLICATION

Name of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime Phone # \_\_\_\_\_ Cell Phone # \_\_\_\_\_

E-Mail \_\_\_\_\_

Date of Event: \_\_\_\_/\_\_\_\_/\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_

Type of Event: ☐ Wedding ☐ Gathering (Other) Est. Attendance \_\_\_\_\_  
(20 maximum)

Event Location: ☐ Harbor (No food or drinks allowed)\*  
☐ Carroll St. Gazebo (No food or drinks allowed)\*  
☐ Sunset Point (No alcohol or glass containers)

Usage for short (30 minute) weddings is free. The Lakefront is a park, so reserving the usage does not Prohibit normal usage of the area.

Additional Details (if applicable): \_\_\_\_\_

Site plan must be included detailing layout of event

- The event location must be restored to original condition within one (1) hour after event.
- \$500 fined will be charged if event location is not restored to original condition.

I certify the above information is true and correct to the best of my knowledge. I understand that the City of Mandeville is authorized to suspend or revoke a permit under the provisions of its Municipal Code wherever a permit or license is issued in error or on the basis of incorrect, inaccurate or any false statement or misrepresentation, or in violation of any ordinance or regulation of any of the provisions of the City of Mandeville Municipal Code, or the Comprehensive Zoning Ordinance. Fines and penalties will be assessed.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_